



*Chattanooga
Girls Choir*

2011-2012

Chorister Guidelines

The Chattanooga Girls Choir

The Chattanooga Girls Choir Directory

Office Hours: September through April- Monday through Thursday 10am to 4pm
May through August varies
Office Address: 1831 Hickory Valley Rd., Suite 400
Chattanooga, TN 37421
Telephone/Fax: 423-296-1006
E-mail: office@chattanoogaagirlschoir.org
Web page: www.chattanoogaagirlschoir.org

**Note: If you have a question concerning the choir, call 423-296-1006, the choir office.
The Ridgedale Baptist Church office will not be able to help with CGC concerns.**

Artistic DirectorLuAnn Holden
Lee University office 423-614-8259; Cell Phone 423-595-7815; e-mail: lholden@leeuniversity.edu
Executive Director Nicole Knauss
Office Administrator Anna Partridge
Choir Directors:
Jubilate Choir and Grace Moore SingersLuAnn Holden
Bella Voce Choir Joan Tonkinson
Cantilena Choir Delores Beery
Novellina Choir John Wigal
Principle Accompanist: Penny Tullock
Additional Accompanists:David Kammerdiener, Brian Klapman

Board of Directors

Chair	David Johnson	
Vice Chair/Secretary	Marianna Allen	
Treasurer	Janice Toth	
Emeritus	John Dyer	
Ex-Officio	LuAnn Holden	
	Nicole Knauss	
Members	Bertha Alford	Amy Campbell
	Guy & Suzanne Carpenter	Irv Ginsburg
	Robin Grant	Sara Kuhn
	Jay & Kay McCurdy	Tarbell Patten
	Abby Shipley	Cecilia Treece
	Harv Wileman	

Parent Support Organization

President	Guy & Suzanne Carpenter
Vice Presidents	Jay & Kay McCurdy
Committee Heads:	
Auction	Lisa Nelson
Chaperones	Kerri Beene and Kerrie Ingle
Communications/Web	Amy Campbell
Concert Activities	Anna Partridge
Concert Program & Ads	Lisa McDonald
Marketing	David Johnson
Riser Crew	Robert Hailie

The Chattanooga Girls Choir

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The Chattanooga Girls Choir

The mission of the Chattanooga Girls Choir is to offer talented young ladies supplemental opportunities to experience the joy of singing in a choral setting, to develop musical understanding, and to achieve artistic expression, which promotes personal development and enhances the qualities of their lives.

There are five choirs within the Chattanooga Girls Choir organization. With the exception of the Novellina Choir members, all new and returning members must audition each year.

- 1) **Novellina (John Wigal, Director):** This non-auditioned training choir for third-grade students meets during the spring semester of each season and serves as an introduction to the Girls Choir organization.
- 2) **Cantilena (Delores Beery, Director):** All fourth graders and fifth graders new to the choir audition to sing in Cantilena.
- 3) **Bella Voce (Joan Tonkinson, Director):** Fifth-grade girls who have sung in Cantilena for one year and all sixth graders comprise the enrollment of Bella Voce.
- 4) **Jubilate (LuAnn Holden, Director):** All seventh and eighth graders sing in Jubilate and combine with the Grace Moore Singers to form the Concert Choir.
- 5) **The Grace Moore Singers (LuAnn Holden, Director):** High school students are eligible by audition to be a part of this choir. Proficient music reading skills and vocal technique, as well as a strong sense of commitment are required for participation in the Concert Choir.
- 6) **Concert Choir:** Composed of the members of the Jubilate and Grace Moore Singers. The Concert Choir is the main performing choir of the CGC.

Within all of the choirs, the following musical concepts will be taught at the developmentally appropriate stage and experience level of each choir:

- Instruction in concepts of music theory and sight-singing
- Instruction in vocal technique
- Instruction in performance skills
- Instruction in choral techniques (blend, balance, etc.)
- Experience in singing a balanced repertoire of quality choral literature representing varied historical periods, genres, and styles, and cultures.

The mission and instructional goals can only be achieved through the commitment of the CGC Board of Directors, the Artistic Staff, the Management Staff, the Parent Support Organization, individual families, and most of all, each Chattanooga Girls Choir singer. Each Girls Choir member should exhibit a spirit of joy in being a part of the organization. This joy is reflected in an attitude of cooperation, a commitment to musical learning, and a dedication to the betterment of the choir through self-discipline and personal achievement. The result will be a tremendous sense of accomplishment and improved self-esteem.

Benefits of Music Education

The National Association for Music Education provides a brief rationale for music education as being:

- Music has always played a major role in society. It exalts the human spirit and enhances the quality of life.
- One fundamental purpose of education is to transmit our cultural heritage, and music is a powerful means for communicating that message.
- Music helps students to develop and mature. Musical potential is one of the basic abilities that exist in every human being.
- Music in education provides both motivation and an opportunity for success for at-risk students. Because it is essential that every student succeed in school, music should be used as a means for enhancing self-esteem, respect for others, and good citizenship.
- Music study can help students understand the nature of mankind. It provides a readily accessible avenue to the study of other cultures.
- Music uses one of the most powerful and complex symbol systems in existence, which can be used for the development of critical thinking skills in all students.
- Music helps students with the aspects of life that cannot be quantified. Since much in education emphasizes true/false tests and other "objective" measures, students need experiences in which there are opportunities for several acceptable interpretations to any given problem. By providing exercises in creative problem solving through composition, performance, and listening, music brings a proper balance to the curriculum.

The Chattanooga Girls Choir

Attendance Policy

Each singer is expected to be present and on time for every rehearsal and every performance. The attendance policy for each semester is as follows:

- Three tardies (5-10 minutes) or early departures will be considered as one absence. Singers are to be in their places ready to sing when the rehearsal is scheduled to begin.
- A maximum of four absences per semester, for whatever reason, is allowed. Any following absence will subject the singer to possible removal from the CGC and/or the pending concerts and performances by the CGC.
- **ATTENDANCE at the two major concerts and their dress rehearsals is mandatory for all singers of all choirs.** If either concert is missed there is a monetary penalty of \$50 per concert. If the penalty is not paid, the participant's membership will be terminated. Exceptions will be reviewed individually by the artistic director.

Attendance is not only a matter of being present, but also of being properly prepared and involved. Each singer should have the proper materials on a weekly basis (music and pencil) and should have an appropriate attitude of cooperation and enthusiasm (see ***Behavior***).

Performance Attendance

One of the main purposes of any musical ensemble is to offer to others its talents in live performance. It should therefore be understood that the performance schedule should not be viewed lightly and that being **part of a performance should be understood as a privilege**. Attendance at performances will be taken and will be considered as part of the singer's record when auditions, scholarships, and tour applications are evaluated. Those who must miss a performance should **bring a written excuse to the chaperone IN ADVANCE**.

Each choir has its own performance schedule. The Jubilate Choir and the Grace Moore Singers perform more frequently, as their age and experience would dictate. The Bella Voce and Cantilena Choirs perform at less formal venues. ALL CHOIRS perform together in two major performances each season the Winter Concert (typically in December) and the Spring Concert (typically in May). Any dress rehearsal will take place on the preceding evening.

Behavior

The rehearsal of each choir is important and time is valuable. Appropriate and respectful behavior is always required. Singers should remember that their behavior is their responsibility and should be respectful of the rights and feelings of others. The following should be observed at all times:

- Singers should follow directions, musical and otherwise, including being seated at the scheduled rehearsal time.
- Music folder should be properly maintained (see below).
- There will be NO FOOD, DRINK, or GUM in rehearsal. (Bottled water is permitted.)
- Restroom time should be taken prior to rehearsal and not during, unless absolutely necessary.
- Toys, make-up, purses and other items should not be brought to rehearsal or should be left under the chair.
- Beepers and cell phones should be turned off before entering the rehearsal room. They must be out of sight. They are not to be answered during rehearsal. They are not to be used for texting during rehearsal.
- Adult leadership (directors, accompanists and chaperones) should be respected and followed.

Repeated inappropriate behavior will result in discussion with the parent(s), followed by additional sanction and eventual dismissal should a problem continue without resolution.

Music Folders

Music that is provided by the CGC is valuable. Folders will be collected and maintained at the church after each rehearsal. However, if a choir member has a need to check the music out, it will be available on an as-needed basis. Each singer is responsible for the return of her folder with all music in good order at the conclusion of each semester. Music that has been lost, destroyed or defaced with excessive writing not related to the music will be replaced by the CGC, and the account of the singer will be assessed the replacement charge. This will include the full cost of replacement at current prices plus shipping and handling charges. Singers are expected to make the required markings and directions given by the instructor in pencil. At no time should a pen be used in rehearsal! Please bring a notepad or scrap paper on which to record announcements. Performance times and locations, etc., should not be recorded on the music.

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Lost and Missing Items

Each choir member is either issued a t-shirt or polo shirt and black concert dress depending on the choir. Shirts and music must be returned, or replaced if lost, each year. If these items are lost and not returned to the CGC, the girl/her family will be billed for the missing item. As the Choir is a non-profit organization, it cannot afford to replace missing items every year. The following is a price listing used to determine charges for items added to a member's account if lost or missing after the final concert in May of each year:

music and folder (cost is subject to change)	\$15.00	Red Bella Voce T-shirt	\$10.00
polo shirt	\$20.00	Black Concert Dress	\$100.00

Rehearsals

Rehearsals for the CGC are held at the Ridgedale Baptist Church of 1831 Hickory Valley Rd., Chattanooga, TN 37421. ALL SINGERS should enter the building through the main entrance of the facility (see map included) unless instructed to do otherwise. Information and office support for rehearsals will be located in the lobby of the facility. We ask singers to remain respectful of the building and use only parts of the building necessary to the CGC for rehearsal or travel.

Listed below are rehearsal times.

The Cantilena Choir:	<u>new choir members in grades 4 and 5</u>
Rehearsal time:	Mondays, 4:45 - 6:00 pm, Rm 114
Conductor:	Mrs. Delores Beery
Accompanist:	Mr. Brian Klapman
The Bella Voce Choir:	<u>5th graders who have completed a year with the Girls Choir</u> <u>and all 6th graders</u>
Rehearsal time:	Mondays, 5:15 - 6:30 pm, Rm 102
Conductor:	Mrs. Joan Tonkinson
Accompanist:	Mr. David Kammerdiener
The Jubilate Choir:	<u>grades 7 and 8</u>
Rehearsal time:	Mondays 4:45 - 5:15 pm (followed by Concert Choir rehearsal), Choir Suite
Conductor:	Mrs. LuAnn Holden
Accompanist:	Ms. Penny Tullock
The Concert Choir:	combined Jubilate Choir and Grace Moore Singers
Rehearsal time:	Mondays, 5:15 - 6:30 pm, Choir Suite First Saturday of each month, 10:00 am - noon
Conductor:	Mrs. LuAnn Holden
Accompanist:	Ms. Penny Tullock
The Grace Moore Singers:	<u>grades 9 through 12</u>
Rehearsal time:	Mondays 6:30 - 7:00 pm (after finishing Concert Choir rehearsal), Choir Suite
Conductor:	Mrs. LuAnn Holden
Accompanist:	Ms. Penny Tullock
(Spring Semester ONLY)	
The Novellina Choir:	<u>grade 3 (non-auditioned introductory choir)</u>
Rehearsal time:	Mondays 5:00 - 5:45 pm
Conductor:	Mr. John Wigal

For your child's safety, we ask that your child arrive no earlier than 15 minutes prior to the start of rehearsal. Also, at the completion of rehearsal parents must enter the building to pick-up their daughter(s). Singers will not be allowed in the parking lot unattended.

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Wardrobe Formal Performance Attire

Cantilena, Bella Voce, and Jubilate Choir

Uniform: Black Concert Dress (rented to choir member by CGC). Black sheer hose or sheer knee highs. Fittings for the uniform are scheduled August through November. Dresses will not be issued until the wardrobe fee and the majority of tuition fees are paid.

Shoes: Black, plain ballet shoes (with or without strap) are required for all girls in 4th grade through 8th grade. These may be purchased at a variety of retailers, or they may be purchased from the vendor that will be brought in by the choir. Black slippers of any kind other than ballet shoes may not be worn.

Hair Color: Hair must be a color that is found naturally on a person's head (Ex: brown, black, natural blond or natural red). Colors such as pink, blue, green, bright red, etc. are not permitted. Inability to follow the rule will result in the member not participating in a performance.

Hair Style: Hair must be pulled back away from the face. This can be done with black pony-tail holders (blondes should also use black). If the sides of the hair need something to hold them back, bobby pins or clips in black should be used. Choir members cannot wear scrunchies or bows of any color. If your hair is short and will remain neat and out of your face, do not try to clip it back.

Jewelry/Make-up: Novellina, Cantilena, and Bella Voce Choir members may not wear any kind of make-up or jewelry. Jubilate may wear very light make-up when performing in Concert Choir with the Grace Moore Singers. **NOTE:** Ear piercing should not be done within six weeks of any concert. We will require you to take the earrings out for the concert. Other visible piercings are prohibited.

Fingernails: If nail polish is worn, it must be clear. French Manicures are permissible. If you choose to have artificial nails, they must also be a natural nail color. If you come to a dress rehearsal or performance wearing nail polish other than clear, you will be required to remove it prior to being permitted to perform.

General: Undergarments should be carefully selected. Straps should not be visible at any time and the use of T-back style sports bras is discouraged. No visible tattoos. Any tattoo must be covered by clothing or a bandage.

Grace Moore Singers only

Uniform: Black Concert Dress (rented to choir member by CGC). Black sheer hose or sheer knee highs. Fittings for the uniform are scheduled August through November. Dresses will not be issued until the wardrobe fee and the majority of tuition fees are paid.

Shoes: Black dress flats or pumps no higher than 2" - matte leather or leather-type (NO large bows, patent leather, thick soles or platforms.)

Hair Color: Hair must be a color that is found naturally on a person's head (Ex: brown, black, natural blond or natural red). Colors such as pink, blue, green, bright red, etc. are not permitted. Inability to follow the rule will result in the member not participating in a performance.

Hair Style: Hair must be pulled back away from the face. This can be done with black pony-tail holders (blondes should also use black). If the sides of the hair need something to hold them back, bobby pins or clips in black should be used. Choir members cannot wear scrunchies or bows of any color. If your hair is short enough to remain neat and out of your face, do not try to clip it back.

Jewelry/Make-up: Light make-up and one pair of small pearl earrings (no dangles or hoops) can be worn. Other visible piercings are prohibited. A pearl necklace will be loaned to you by CGC. All other jewelry should be left at home.

Fingernails: If nail polish is worn, it must be clear. French Manicures are permissible. If you choose to have artificial nails, they must also be a natural nail color. If you come to a dress rehearsal or performance wearing nail polish other than clear, you will be required to remove it prior to being permitted to perform.

General: Undergarments should be carefully selected. Straps should not be visible at any time and the use of T-back style sports bras is discouraged. No visible tattoos. Any tattoo must be covered by clothing or a bandage.

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All members are required to attend dress rehearsal in full concert attire. A wardrobe check before dress rehearsals and concerts will be conducted. If the wardrobe coordinator must provide a girl with a wardrobe item such as a pony-tail holder or black hose, the girl will be charged for these items.

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Informal Performance Attire

Please note: If a girl is dressed inappropriately, she may not be allowed to perform.

Shirt: A Girls Choir polo or T-shirt will be designated as the shirt for the concert of the day or night. The shirt must be tucked in and neatly bloused all the way around just over the waistband.

Novellina, Cantilena and Bella Voce Pants: Khaki slacks or blue jeans that fit neatly.

Jubilate and Grace Moore Singers Pants: Black slacks or blue jeans that fit neatly. The slacks/blue jeans cannot drag the floor and must not be baggy. Jeans must be conservatively styled and free of any holes or distracting decoration.

Shoes: Clean/neat (no rips) tennis shoes. Canvas or leather "Keds" are the best choice.

Jewelry/Make-up: During informal concerts one pair of small earrings can be worn -- no dangles or hoops. No other jewelry should be worn. Nail polish should be clear. Concert Choir makeup must be light. Other choirs should not wear make-up. Other visible piercings are prohibited.

Hair: Hair must be styled to remain out of your face at all times. No bows or scrunchies should be worn.

Hair Color: Hair must be a color that is found naturally on a person's head. Inability to follow the rule may result in the member not participating in a performance.

Tour Choir Attire

Shirts: All members going on tour must purchase the tour T-shirts. All other polos and T-shirts will be issued to choir members. If there are enough CGC shirts left over, they will be issued to the chaperones. If CGC shirts are unavailable for the chaperones, we ask that a shirt of similar color be worn for identification purposes.

Pants: Usual attire is blue jean shorts and black slacks. Khaki shorts and slacks are sometimes used. Capris can be substituted for the shorts or pants, but must be the color of the day. Shorts must pass the finger tip test.

Jacket: A red CGC windbreaker must be purchased if not already owned from previous tours. If warmth is needed, the windbreaker must be the outer piece of clothing. A sweatshirt may be worn under the red jacket if necessary.

Shoes: Clean/neat no rips. Shoes dictated by wardrobe. If jeans then sneakers, if concert dress then dress shoes, etc.

Uniforms: Concert attire is required as stated in the previous listing for designated concerts.

Hair Color: Hair must be a color that is found naturally on a person's head (Ex: brown, black, natural blond or natural red). Colors such as pink, blue, green, bright red, etc. are not permitted. Inability to follow the rule will result in the member not participating in a performance.

Jewelry/Make-up: During informal concerts one pair of small earrings can be worn. Other visible piercings are prohibited. No other jewelry should be worn. Nail polish should be clear. Makeup, if worn, must be light.

Everyone will dress in a like manner for identification purposes while we are on tour. There will be informal times when you can wear other appropriate clothing, such as a group dinner.

Wardrobe Rental of Concert Dress, Skirt and CGC t-shirt or polo

The rental fee for each girl's wardrobe is included in tuition. No uniform will be issued until tuition fees have been paid or an understanding with the CGC Office has decided upon, and your account is in good standing.

Uniforms are to be returned after the spring concert unless the member is going on tour. A change of clothes should be brought the night of the spring concert. If you do not return the uniform or polos that have been issued to you, an additional charge will be added to your account.

The wardrobe committee chaperones, and directors have the authority to correct any singer with regard to the wardrobe specifications. Remember that the uniform code serves to keep the audience's focus on the beautiful music. Thank you for your cooperation!

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The Chattanooga Girls Choir

Tuition Policies and Payment Schedule

Tuition Policy

- The singer and her family are responsible for tuition charges dependent upon attendance.
- ALL CHOIRS- an \$80.00 nonrefundable deposit is due by July 1.
- If the deposit is paid after July 1st, a \$20 late fee will be charged.
- If a singer is applying for scholarship, the scholarship application and a \$50.00 non-refundable deposit is due by July 1st. The \$50 is the minimum contribution to tuition for scholarship students.
- If a family has 2 or more girls in the choir they are eligible for a \$25 tuition discount for the additional choir members. (Ex: daughter 1 full price, daughter 2, 3 and so on receives \$25 discount)
- If a current choir member/family recommends a young lady to audition for the choir and said young lady becomes a choir member the member/family who recommended the new member will receive a \$25 tuition credit. There is the potential of earning the entire tuition for one season through recommendations.
- If tuition is paid in full by September 30, you will receive a \$40 discount to the overall tuition. Payments must be received by September 30th to receive this discount.
- Choir members will not be allowed to audition for the new season if the current tuition is not up-to-date.
- Tuition payment schedules are identified clearly and the payments must be made on time. (It is acceptable to pay at the first rehearsal after the due date.) Accounts that are more than two weeks past due will result in the singer being removed from rehearsal to contact her parents. The choir member will not be allowed to perform during the Christmas or Spring Concerts if any accounts are past due.
- If a member withdraws from the choir **prior to October 1st**, the singer and family may receive up to 50% of the tuition paid less the \$20 audition fee and the \$80 deposit fee, both of which are non-refundable.
- If a member withdraws from the choir **after October 1st**, no refunds will be made.
- Please make checks payable to **Chattanooga Girls Choir**, deliver at rehearsal, or mail to the following address:

Chattanooga Girls Choir
1831 Hickory Valley Rd., Suite 400, Chattanooga, TN 37421

In the check's subject line, please put the choir member's first and last name and the type of payment.
 (Example: Subject: Jane Doe-tuition)

2011-2012 Full Season (August – May) Tuition and Fees

Fees will increase by \$25 for the 2012-2013 Season and another \$25 increase for the 2013-2014 Season

Cantilena and Bella Voce Choirs (4th - 6th grade)

Audition Fee:	Due at the audition	\$ 20
Deposit:	Due July 1	\$ 80
Payments:	Tuition Due September 1	\$110
	Wardrobe Fee Due September 1	\$ 10
	Tuition Due October 1	\$110
	Tuition Due November 1	<u>\$100</u>
Tuition and Other Fees Total		\$430

Jubilate Choir and Grace Moore Singers (7th - 12th grade)

Audition Fee:	Due at the audition	\$ 20
Deposit:	Due July 1	\$ 80
Payments:	Tuition Due September 1	\$150
	Wardrobe Fee Due September 1	\$ 10
	Tuition Due October 1	\$150
	Tuition Due November 1	<u>\$120</u>
Tuition and Other Fees Total		\$530

Value of Volunteer Hours- All Choirs - Six (6) Volunteer Hours @ \$25 per hour for a total of \$150 per year

Value of Fundraising- All Choirs - Without fundraising tuition would be an additional \$100+

Mid-Year Entrance Tuition and Fees

\$50.00 deposit due within 30 days of acceptance and will be subtracted from the first installment.

Tuition:	<u>Cantilena and Bella Voce</u>	<u>Jubilate and Grace Moore</u>
January 16	\$110.00	\$150.00
February 20	\$110.00	\$120.00

Novellina Choir (3rd grade non-auditioned) - \$100 if paid by December 1st, After December 1st the cost is \$110.

The Chattanooga Girls Choir

Volunteer Hours

Each family is responsible for contributing at least **6 hours** to the choir over the course of the year. There are many duties/activities that the choir must fill with either a volunteer or paid staff member. These volunteer hours are valuable to the choir because, if volunteers don't do these duties, someone must be paid to do them. Therefore, if a family chooses not to volunteer, they will be charged **\$25 per hour not volunteered** for a maximum total of \$150 by April 30th of each year a member is in the choir. The money will be used to cover these chores that were not completed by volunteers. For girls entering the CGC in January, the volunteer hours are adjusted to **3 hours** with a maximum fee of \$75 by April 30th. Scholarship recipients have volunteer obligations listed in the Scholarship section, the next category in the Handbook.

Below is a list of general activities to expect and the value of hours associated with that activity. There will be additional opportunities that arise through the year. ***We are always in need for committee heads.***

Volunteer Hours are recorded in a teal binder labeled "volunteer hours". It is the responsibility of each family to keep up with their volunteer hours. Each choir member will have a record page for volunteer hours that their parents are asked to update. A staff member will sign off on hours recorded and half way through the season will post a list on the rehearsal message board with choir member names, hours earned and hours remaining.

Committee Head Positions (Maximum Hours 6+)

<ul style="list-style-type: none"> CGC Fundraising Tea/Luncheon CGC Fundraising Dinner CGC Volunteer Committee for Cornbread Festival Choir Chaperone Communications/Web Concert Activities Concert Program & Ads Fun Pasta Fundraiser 	<ul style="list-style-type: none"> Marketing Music Library Riser Crew Spring Auction Winter Concert Stage Decorating Spring Concert Stage Decorating Tour Wardrobe
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Other Volunteer Opportunities	Hours Earned Per Activity
Attending Parent Meetings (sign in for credit)	½ hr
Events decorating	1 hr
Events Ticket Taker	1 hr
Events Usher	1 hr
Events Greeter/ Program Distributor	1 hr
Events Donations	½ hr
Events Chaperone	3 hrs
Events Ticket Sales	1 hr
Events Meal Preparation/Server	2 hrs
Events Meal Dish Washer	2 hrs
AD/Program Sales	1hr per \$75 of ads sold
Fun Pasta Fund raiser	1 hr per \$50 of product
Chocolate Fund raiser	1 hr per box of chocolate sold
Spring Auction – obtaining donations	1 hr per item
Spring Auction – donating/making an item	1 hr per \$25 of value for item
Choir Desk Help (Mondays 4:30 to 6pm)	1 ½ hr per Monday
General Office Help (schedule w/ choir office)	1 hr
Wardrobe – Hemming	1 hr per 2 dresses hemmed
Wardrobe – recording t-shirt sizes	1 hr per choir
Donating Water for events	½ hr per case of 24
Donating Food for events	½ hr per side, bags of buns, or snack
Donating Paper Products for events	½ hr per package of 50 or more

The Chattanooga Girls Choir

Scholarships

The Board of Directors and the staff of the Chattanooga Girls Choir are committed to providing opportunities for all girls, whatever their financial situation, who wish to be members. Therefore, the officers of the CGC solicit separate funds to provide tuition scholarships for girls who would otherwise be unable to afford to participate. Scholarships are based primarily on need, with talent being a secondary consideration. Scholarship funds are limited.

To be considered for a scholarship, families must complete an application form and turn it in with associated financial information by July 1st of each season. The exception to this rule is if a member's family has a change in financial situation (ex: loss of job, suddenly ill member of the family, etc.); the CGC office can then accept a late scholarship application to be reviewed by the Board of Directors.

Families with members receiving need-based scholarships are required to volunteer an additional number of hours based on the scholarship that was awarded. If a member receives a scholarship worth \$249 or less, their parents are required to volunteer a total of 8 hours for the season. If a member receives a scholarship worth \$250 or more, their parents have to volunteer a total of 10 hours for the season.

The number of scholarships available depends on the number of qualified applications and the amount of money in the scholarship fund. All the materials and deliberations of the Scholarship Committee are confidential; every effort is made to assure the privacy of the girls awarded scholarships and their families.

For information on scholarships at any time during the year, should your family's financial situation change, please contact the choir office.

Yearly Auditions

Auditions are held yearly in the spring for all singers. These yearly auditions play an important role in the life of the choir and in maintaining an excellent ensemble.

Current singers should understand that automatic re-admittance to the choir should not be assumed. Yearly auditions are a time at which each singer's *effort, attitude and attendance* are evaluated and considered. The CGC is committed to assisting girls in the growth of their musical skills and anticipates that each singer will assist herself in this growth process through her *effort, attitude and attendance*. Auditions are also a time for admitting new singers to the choir.

Each choir has a cap on the number of members that can be accepted for that choir. A waiting list is available if there are more applicants than space available. This is one of many reasons why the choir needs to know your intentions as soon as possible once you have been accepted to join the choir for the fall season. Letting the choir know of your commitment will secure your membership with the choir.

Late auditions for the fall semester may be held in August and for the spring semester in November by appointment with the Artistic Director.

The Chattanooga Girls Choir

Summer Tour

Each summer the CGC sends approximately 25-45 Concert Choir members and up to 10 chaperones on tour, usually for seven to ten days. An announcement of the tour location will be made at either the spring Parent Meeting of the preceding tour year or at the tour meeting that is scheduled during the first weekly rehearsal. In the past, the tour location has been domestic in even years and international in odd years.

Due to the current economy, the CGC is trying its best to select tours that consider family finances as well as the opportunity to learn and demonstrate choral excellence. The cost of tour varies from about \$600 per girl for some domestic tours to over \$3000 per girl for some international tours. Fundraising activities will be held to help bring the cost down for all participants.

All Concert Choir members (7th through 12th grade girls) are eligible to participate in tour and are expected to apply, though not all will be chosen to go. Individual circumstances that would preclude a girl from going on tour should be discussed with Mrs. LuAnn Holden, Ms. Knauss or the tour director. Starting with the 2009-2010 Choir season, Choir members will be required to go on a domestic tour before going on an international tour, so that the travel choir for a foreign trip has had experience.

Singers are accepted into the Tour Choir based primarily on consideration of the following:

- The singer's contribution to the balance of choral sound from the four vocal sections,
- The singer's contribution to creation of a mature, seasoned traveling ensemble able to meet the demands of performing well under occasionally difficult circumstances,
- An excellent record of behavior and attitude by each singer, and
- The existence of an appropriate amount of space for travel and housing.

The Tour Choir often sings in international festivals and competitions. They perform at least once a day, unless en route, and occasionally twice a day. The schedule is rigorous but allows time for rest and some sightseeing.

Tour Payment Policy

- The cost of each tour is divided up into periodic tour payments. A tour payment schedule will be passed out to each interested choir member.
- Tour deposits are non-refundable after 20 days.
- Tour payments can be accepted prior to a due date.
- A payment that is more than two weeks overdue may result in the cancellation of the member's tour spot.
- As per most tour company policy, there will be no reimbursement of tour payments if a member is delinquent on tour funds. If a member decides to drop from tour the choir MUST know by January 1st. Prior to that time, if a member withdraws she may be able to receive a some money back, depending on the policy of the tour company. After that time, the girl is responsible for all of the payments, whether or not she goes. In most cases only a portion of tour payments can be refunded and only IF a replacement is found to take the spot. The Choir is not obligated to find a replacement, though we will certainly be as helpful as possible.
- Some tour scholarships are also available to help with the cost, but families should begin planning and saving as early as possible. If you wish to apply for a tour scholarship, please contact the choir office for an application and an explanation of the requirements of a tour scholarship. Families must complete an application form for each member who wishes to go and turn the form(s) in with associated financial information and the FULL deposit amount by tour deposit due date of each season.

Cancellation of Tour

- The CGC MUST receive a minimum of 24 applications and deposits by the deposit due date of a particular season. If this minimum requirement is not met, then the chosen tour for that season will be re-evaluated. Canceling a tour for that season may be inevitable if there are not enough interested choir members.
- If for some reason a tour is canceled, the choir will do its best to receive reimbursement from the tour company for all tour choir members/chaperones.
- Also, if in the opinion of the Board of Directors the tour chosen for a particular year becomes unsafe due to political or natural events, the tour destination will be changed, if possible. If that is not possible, the tour will be canceled.

The Chattanooga Girls Choir

2011-2012 Fundraising Goals

As a non-profit organization, the Chattanooga Girls Choir relies on fundraising for 10% of its income. This is approximately \$11,500 net profit for the various fundraisers the 2011-2012 season. Every fundraiser is developed to raise funds to support choir programs. The main goal of these fundraisers is to keep tuition costs from increasing while providing high quality choral music education. Below is a brief description of each fundraiser. More details will be given through High Notes closer to the date of the event.

Volunteer hours may be earned helping with some of these fundraisers. Please see the volunteer section of the handbook to see how many hours per fundraiser you can earn.

ALL CHOIR FUNDRAISER GOALS

Program Advertisement Sales- August through April Net Profit goal of \$2,500
Parents can also earn 3 volunteer hours for each ¼ page ad sold.

Fun Pasta Fundraiser- August through September Net Profit goal of \$3,000+
Online campaign starts August 1st and will conclude August 29th.
Family Goal- \$50 worth of product sold per family
Choir Families can earn 1 hr for each \$50 worth of product sold. Maximum of 4 hours.

Broken Jewelry Collection- Either 1st Sat. Rehearsal in Aug. or Sept. Net Profit goal of 1,000+
Although handled by an outside firm, the collection would be conducted at rehearsal. If each choir family donates one piece of broken jewelry the possible potential for this event could be much greater than \$1,000.

Holiday Breakfast & Vendor Bazaar 2nd Saturday of November Net Profit goal of \$2,000+
Family Goal- \$30/6 tickets worth of product sold per family
Each choir will be assigned a time that they will perform at the breakfast event. Members of the Concert Choir (Jubilate & Grace Moore singers) will act as servers at this event. Each \$5 ticket (all ages) receives pancakes, sausages, juice, milk and/or coffee. The fundraiser will take place the 2nd Saturday in November. Tickets and an instruction sheet will be sent home the first week of October. One week before the event the choir must turn in sales numbers so enough food can be ordered for guests.

There will be vendor tables also at the event. The vendors may include Gold Canyon Candles, Mary Kay, Avon, Pampered Chef and a few others. Only vendors that offer organizations a portion of the profit as a fundraiser will be used. Tour choir members will help the vendors organize and distribute items when they arrive. Profits from the vendor portion will go towards the tour choir.

The only volunteer hours associated with this event are parents helping to decorate, procure items for the event and staffing the event.

Choir member tickets will be available for \$3.

Family Dinner & Silent Auction last Saturday of March Net Profit goal of \$3,000+
Family Goal- \$50 (Adult tickets- \$10 and Children tickets \$8)

Each choir will be assigned a time that they will perform at the event. Members of the Concert Choir (Jubilate & Grace Moore singers) will act as servers at this event. Each ticket (all ages) receives the dinner plate (children perhaps less) with tea, water and/or coffee. The fundraiser will take place the last Saturday of

The Chattanooga Girls Choir

March. Tickets and an instruction sheet will be sent home the last Monday of February. One week before the event the choir must turn in sales numbers so enough food can be ordered for guests.

Possible food options for the event:

- Spaghetti (salad, rolls and dessert)
- BBQ (cole slaw, potato salad and dessert)
- Chili Cook-Off (chili, corn bread and dessert)

Silent Auction will be open at the start of the event. About 30 minutes into the event there will be a reminder and then halfway through “final bids” will be called. Winners must be present to accept the item. Any left-over items will be up for bid at the spring concert. Will need to start collecting items in December.

The wish for the silent auction is more community (non-choir families) to bid on items as there is more \$\$ potential.

On Going Community Fundraisers

Goodsearch

How do I raise money for the Chattanooga Girls Choir through GoodSearch?

It's easy ... every time you search the Internet at GoodSearch.com, your charity or school earns money and the more you search, the more they make. Add up the money generated from all your searches and those done by the millions of other people who we hope will use GoodSearch, and it can make a real difference.

How does it work?

On the GoodSearch homepage, choose from thousands of organizations or add your favorite cause to our list. Search the Internet just like you normally would — the site is powered by Yahoo!, so you'll get high-quality search results.

Bi-Lo Boosters

You can send funds to the Chattanooga Girls Choir every time you shop at Bi-Lo by enrolling in their Boosters Program. Simply take this bar code into your Bi-Lo and give it the cashier with your BonusCard. You will be enrolled in the program under CGC for one year. During that time, one percent of all your purchases will be donated back to us! It costs you nothing and helps the choir. So become a Booster!



Tour Choir Fundraisers

Group Fundraising:

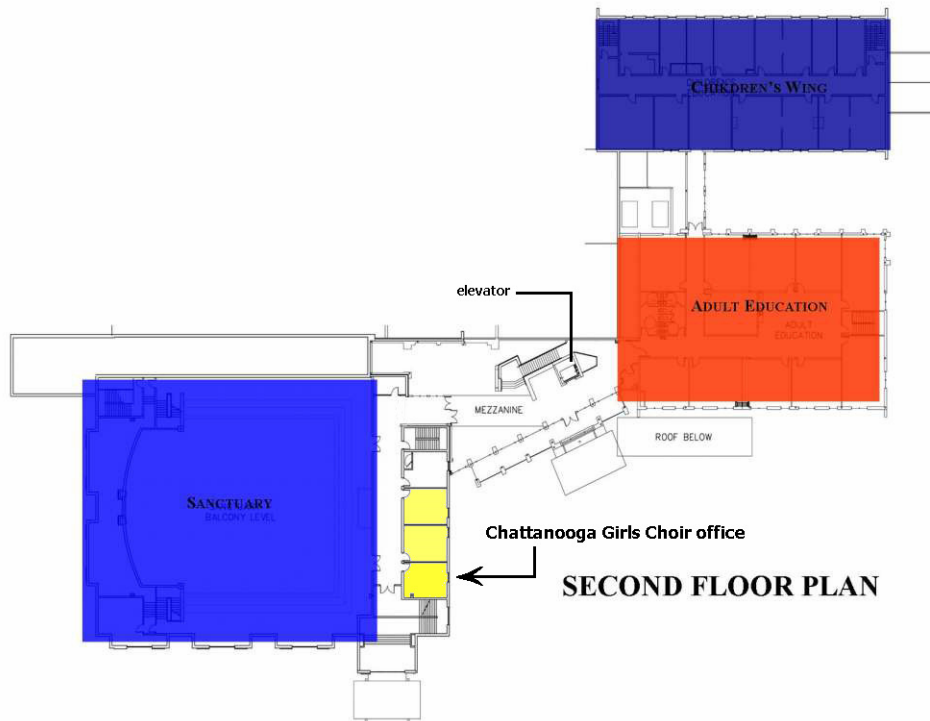
- Worlds Finest Chocolate
- Catalogue/Vendor Sales (see Pancake Breakfast)
- Concert Flower Sales
- Food Establishment Percentage Night

Personal Fundraising:

- Belk Charity Day ticket sales
- Monday Bake Sales
- Sonic Cards

The Chattanooga Girls Choir

RIDGEDALE BAPTIST LAYOUT



The Chattanooga Girls Choir

2011-2012 Tentative - CGC Calendar of Events

Regular Rehearsal Times

Cantilena Choir (4th & 5th graders) - 4:45 to 6pm
Bella Voce (returning 5th and all 6th graders) -
5:15 to 6:30 pm

Jubilate (7th & 8th graders) - 4:45 to 6:30pm
Grace Moore (9th - 12th graders) – 5:15 to 7pm

August

15th First Rehearsal

All Choirs meet at 5pm in Ridgedale Baptist
Sanctuary and release at regular time.

Parents Meeting- 5pm to 6pm

Parents Tour Meeting- 6pm to 6:30pm

22 Regular Rehearsal (see above for times)

27th Possible Saturday Rehearsal for Concert
Choir 10am to noon

29th Regular Rehearsal (see above for times)

September

5th No Rehearsal & Office Closed - Labor Day

12th Regular Rehearsal (see above for times)

17th ALL Choir Sat. Rehearsal & Pot Luck

Lunch 10am to 3pm

19th Regular Rehearsal (see above for times)

26th Regular Rehearsal (see above for times)

30th Last day for tuition discount

October

5th Concert Choir Saturday rehearsal 10am to
noon

3rd Regular Rehearsal (see above for times)

10th Regular Rehearsal (see above for times)

17th No Rehearsal - Fall Break

24th Regular Rehearsal (see above for times)

29th Possible Pancake Breakfast Date

31st Regular Rehearsal (see above for times)

November

6th Possible ALL Choir Saturday rehearsal
10am to noon

7th Regular Rehearsal (see above for times)

14th Regular Rehearsal (see above for times)

22st Regular Rehearsal (see above for times)

28th Regular Rehearsal (see above for times)

December –

3rd Possible ALL Choir Saturday rehearsal
10am to noon

5th Regular Rehearsal (see above for times)

8th Possible Date for Dress Rehearsal

9th Possible Date for Winter Concert

11th Possible Date for Winter Concert

January

Novellina, Cantilena, Bella Voce, Jubilate &
Grace Moore)

Novellina Choir

3rd grade non-auditioned – 5pm to 5:45pm

9th Start Back date

16th No Rehearsal - MLK Holiday

23rd Regular Rehearsal (see above for times)

30th Regular Rehearsal (see above for times)

February

4th Concert Choir Saturday rehearsal 10am
to noon

6th Regular Rehearsal (see above for times)

13th Regular Rehearsal (see above for times)

20th No Rehearsal- Presidents Day

27th Regular Rehearsal (see above for times)

March

3rd Concert Choir Saturday rehearsal 10am
to noon. Possible day for auditions

5th Regular Rehearsal (see above for times)

11th Concert Choir, 5pm Hymn Festival

12th Regular Rehearsal (see above for times)

19th Regular Rehearsal (see above for times)

26th Regular Rehearsal (see above for times)

April

2nd NO REHEARSAL- Spring Break

9th Regular Rehearsal (see above for times)

16th Regular Rehearsal (see above for times)

22nd BV & Cantilena- Children's Choir Festival

23rd Regular Rehearsal (see above for times)

30th Regular Rehearsal (see above for times)

May-

5th Cantilena, Bella Voce & Concert Choir
Saturday Rehearsal 10am to 1pm (social
activity to take place from noon to 1pm)

Possible day for auditions

7th Last Monday Rehearsal- regular times

11th Possible Dress Rehearsal date

12th Possible Concert Date